

Appendix 2 - Proportionality Calculations

1.1 Under the Local Government (Committees and Political Groups) Regulations 1990 made pursuant to the Local Government and Housing Act 1989, allocations of committee seats are made to political groups and any member not in a political group is consequently not automatically entitled to seats on committees. There are no such members currently and the committee allocations take account of the Groups notified to the Chief Executive as set out below.

- Liberal Democrat (17 Members)
 - Group Leader: Councillor David Hingley
- Labour (12 Members)
 - Group Leader: Councillor Amanda Watkins
- Cherwell Conservative and Independent Alliance (12 Members)
 - Group Leader: Councillor Eddie Reeves
- Green & Independent Alliance (5 Members)
 - Group Leader: Councillor Ian Middleton
- Independent (2 Members)
 - Group Leader: Councillor Les Sibley

1.2 Allocation of Seats to Proportional Committees (*adjustments shown in italics*¹)

| | Liberal Democrat | Labour | Cherwell Conservative and Independent Alliance | Green and Independent Alliance | Independent | Total |
|--|------------------|-----------|--|--------------------------------|-------------|-----------|
| % entitlement | 35.4% | 25.0% | 25.0% | 10.4% | 4.2% | 100% |
| Accounts, Audit & Risk Committee | 3 | 2 | 2 | 1 | 0 | 8 |
| Appeals Panel | 4 | 2 (-1) | 3 | 1 | 0 | 10 |
| Budget Planning Committee | 4 | 3 | 3 | 1 | 1 | 12 |
| Licensing Committee | 5 (+1) | 3 | 3 | 1 | 0 (-1) | 12 |
| Overview & Scrutiny Committee | 4 | 3 | 3 | 1 | 1 | 12 |
| Personnel Committee | 4 | 3 | 3 | 1 | 1 | 12 |
| Planning Committee | 6 | 5 | 4 (-1) | 2 | 1 | 18 |
| Standards Committee | 3 | 2 | 2 | 1 | 0 | 8 |
| Proportional Entitlement by Committee | 32 | 24 | 24 | 9 | 5 | 94 |
| Aggregate Entitlement | 33 | 23 | 23 | 9 | 4 | 92 |
| Adjustment Required | +1 | -1 | -1 | 0 | -1 | -2 |

¹ The Labour Group Leader and Cherwell Conservative and Independent Alliance Group Leader have agreed that the adjustments will be effective until the October 2025 Council meeting, when the adjustment will be switched.

- 1.3 The Constitution sets out that the Planning Committee has 12 named substitutes. These appointments are not included in the main committee proportionality calculations above but the number of substitutes per Group should reflect the political makeup of the Committee with the adjustment to ensure each Group has a named substitute. Groups should appoint the number of named substitutes as set out below:
- Liberal Democrat Group - 4
 - Labour Group - 3
 - Conservative Group - 3
 - Green / Independent Group - 1
 - Independent Group - 1
- 1.4 Political Groups must have regard to the following when nominating Committee members:
- Overview and Scrutiny Committee must not include any members of the Executive
 - Personnel Committee members must include at least one member of the Executive and may not include members of the Appeals Panel
 - Appeals Panel members may not serve as members of the Personnel Committee
- 1.5 Allocation of seats to Non-Proportional Committees.

| | Liberal Democrat | Labour | Cherwell Conservative and Independent Alliance | Green and Independent Alliance | Independent | Total |
|--------------------------|------------------|--------|--|--------------------------------|-------------|-------|
| Licensing Acts Committee | 5 | 3 | 3 | 1 | 0 | 12 |

- 1.6 Due to the crossover of functions, the allocation of seats for the General Licensing Committee has been applied to the Licencing Acts Committee. To facilitate arrangements for the Committees, the same allocation of seats for the Political Groups are asked to nominate the same members to both Committees.